

# McAully Flying Group

## Rules and Conditions of Membership

### **Pilot Rules**

1. Pilot members will at all times comply with the Air Navigation order and act in accordance within the limitations contained in the Pilots Operating Handbook. Failure to do so will invalidate the group insurance and render the member personally liable to the full costs of the repair of any damage, or of any legal action.

Members shall make available to the group copies of their pilot's licence, certificate of experience and medical certificate. It is the member's individual responsibility to ensure these are current.

2. Pilots who have not flown the group aircraft or aircraft of a comparable type in the last 60 days must complete a check flight. The check pilot must be a QFI or a McAully pilot having 250 hours total time or a minimum of 100 hours on type and be within the 60 day check period himself.

3. Pilots must be familiar with the performance details of the aircraft as detailed in the Pilot's Operating Handbook and carry out a weight and balance calculation where necessary.

4. Pilots must carry out a thorough pre flight check using the Check List in the aircraft.

5. The Movements log must be filled in before and after flights and any landing away from Little Snoring must also be logged.

6. Payment for flying fees must be made at the time. Payment for fuel by private owners may be made monthly by arrangement with the treasurer.

7. Members (with the exception of private owners who do not regularly fly the group aircraft) will take it in turns on a monthly basis to clean the group aircraft, their allocated months to be shown on a published rota.

8. The Group aircraft must only be landed away at suitable airfields - within the capacity of the aircraft and pilot, allowing for wet/long grass, crosswinds etc. and after due consideration of the performance limitations as defined in the Pilots Operating Handbook.

9. Any damage to the club aircraft must be reported immediately to the appropriate committee member or in their absence to the chairman and/or secretary. Members shall not be liable for the cost of repair of any damage to the aircraft, regardless of liability, (unless operating the aircraft in contravention of the Air Navigation Order), such costs being met from group funds.

10. No member shall authorise any work on the group aircraft, (unless immediately safety relevant), costing more than £250, until this has been discussed and agreed by the full committee.

### **Airfield Operations Manual**

Detailed requirements for the safe and considerate operation of the group aircraft and observance of good airmanship, with particular relation to the specific requirements of operating from Little Snoring are contained in the Airfield Operations Manual kept in the clubhouse. This manual and any appendices forms part of the rules of the Group and it is the duty of every member (including associate flying members) to be familiar with its contents and abide by them.

1. All pilot members and associate flying members will sign and date the copy of the Airfield Operations Manual kept in the clubhouse and any revisions of this, to certify that they have read, accept and agree to abide by the contents of that manual with regard to the operation of any aircraft, including those privately owned, at Little Snoring airfield.

### **Carriage of Passengers**

1. Pilots must be familiar with the Passenger forms and must ensure that passengers complete one and understand its contents, before flying in group aircraft, or privately owned aircraft flying on group functions.

2. Only current pilot members of McAully Flying Group may control the aircraft and non-McAully pilots must not be carried as passengers in the front left hand seat.

3. No flights may be carried out for hire or reward.

### **Aircraft Booking**

1. Members will use only the online booking system to reserve the aircraft.

New members will be given the web address and allocated their own unique password.

2. A Maximum of three bookings (slots) in advance is permitted. A slot is any continuous booking and can be anything between one hour and three days. (As an example, the three advance bookings could consist of a one hour slot on a Friday, a whole day slot on the following Tuesday and a three-day slot over the following weekend). A further slot can be booked once the first slot has been flown.
3. Once a year (January thru December), you can book a slot of 3 x 3 days, giving nine consecutive days.
4. Any booking is null and void if the pilot fails to turn up within 30 minutes of the booked time.
5. Extended trips and holidays outside of these booking rules require at least one month's notice and are strictly subject to Committee approval.
6. A maximum of one whole day can be booked by any one member over a Bank Holiday weekend.
7. To ensure maximum utilisation of the group aircraft members who cancel a booking should do so promptly and inform any members who have a preceding or subsequent slot booked on that day.
8. Fuel uplifted when away will be reimbursed on presentation of an appropriate invoice at the Group price per litre, not the pump price paid.

### **Visits by Other Groups / Clubs / Societies**

When a member organizes nine or more people to visit, it becomes a Group Visit and these rules apply. The committee must agree the visit.

A Duty Pilot must be appointed. He/she will ensure briefings, active runway, supervising passenger changes, circuit, joining procedures etc. and be in overall charge of all safety aspects of the visit.

All visitors flying must sign the Passengers Form, thus indicating they have understood the matters of insurance liability, pilot qualification, the unlicensed airfield and "cost sharing". This must be informed consent. It is the duty pilot or his/her deputy's duty to ensure that these conditions are fully understood.

Group pilots flying the Group aircraft will operate on a rota basis. All pilots who wish to fly guests should make it known to the Duty Pilot.

Visitors should be asked for their contribution to the flying costs on a cost sharing basis, the pilot paying half the normal hourly rate for the aircraft.

Currently (09.2007) this is £25.00 per 30 minute flight.

Pilots should collect this money from their own passengers or ensure a deputy is appointed to do so.

### **Membership & Induction of New Members**

The group shall be restricted to a maximum of 30 full flying members. The secretary will maintain a waiting list of prospective members and full members wishing to hangar an aircraft in the group hangar.

Prospective new members will be invited to a committee meeting to discuss what membership of the group involves. If accepted by the committee, new members will be provided with a set of these rules and a copy of the Airfield Operations Manual.

New members will be required to undertake one or more check flights with a QFI approved by the committee. The check pilot will be responsible for ensuring the new member can safely operate the aircraft, with special regard to the limitations of Little Snoring airfield.

A member appointed by the committee will carry out familiarization with the airfield access and group procedures once the check flight has been carried out. He/she will ensure the new member is fully conversant with the contents of the Airfield Operations Manual, has their own copy and ensure they sign the copy in the clubhouse.

Initial membership of the group is for a probationary period of six months.

A character reference and a flying reference will be requested and followed up.

A share certificate will be issued only after satisfactory completion of this procedure. Repayment of the purchase price of the member's share on leaving the group, will only be made on return of this certificate to the Secretary.

Hangarage of privately owned aircraft in the Group's hangar shall be only available to full flying members of the group and all owners of group owned aircraft shall be full flying members of the McAully Flying Group. No more than 4 aircraft and 1 autogyro or similar aircraft shall be hangared in the group's hangar.

McAULLY FLYING GROUP LTD. - MEMBERSHIP APPLICATION

I wish to apply for FULL FLYING / ASSOCIATE Membership

FULL NAME

ADDRESS

TEL. No.

OCCUPATION

INTRODUCED BY

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FOR FULL FLYING MEMBERSHIP ONLY

FLYING QUALIFICATIONS:

PPL. or NPPL No.

HOURS SOLO

EXPIRY DATE OF MEDICAL CERTIFICATE

EXPIRY DATE OF CERTIFICATE OF EXPERIENCE

NAME OF FLYING REFEREE

NAME OF CHARACTER REFEREE

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I undertake to abide by the rules of the McAully Flying Group. I am over 18 years of age.

Signed

Date